

**TAMIL NADU OPEN UNIVERSITY
SCHOOL OF EDUCATION & CENTRE FOR INDUSTRY-INSTITUTION COLLOBORATION
In Sponsorship with
TAMILNADU STATE COUNCIL FOR HIGHER EDUCATION
Conducts One Day Interactive Online Workshop on
“ICT Application in Academic and Administration of Academic Counsellors in
Tamil Nadu Open University”
Conducted on 06.05.22 at 10.15 am**



DR T.SAMPATH KUMAR, WORKSHOP DIRECTOR – DELIVERED WELCOME ADDRESS AND INTRODUCTION TO WORKSHOP



RESOURCE PERSON – ADMISSION PROCEDURE IN DETAIL BY DR P. SHANMUGAVELAN, ASST.PROFESSOR IN CHEMISTRY & DIRECTOR, ADMISSION DIIVISION



RESOURCE PERSON – CERTIFICATE PROCEDURE IN DETAIL BY DR D. SUMATHY, ASST.PROFESSOR IN EDUCATION & ASST.CONTROLLER RESEARCH DIIVISION



RESOURCE PERSON – STUDENT SUPPORT SERVICE DIVISION IN DETAIL BY DR N. SARAVANA KUMAR, ASST.PROFESSOR IN ECONOMICS & DEPUTY DIRECTOR, SSSD



RESOURCE PERSON – MATERIAL PRODUCTION AND DISRIBUTION DIVISION IN DETAIL BY MR.P. VASUDEVAN & DEPUTY REGISTSRAR, MPDD



RESOURCE PERSON – GREIVANCE AND READDRESAL CELL AND ITS MECHANISM IN DETAIL BY MRS.RENEE ARTHI, ASST.PROFESSOR IN SOCIAL SCIENCE

WORKSHOP REPORT

The One Day Interactive Online Workshop starts at 10.15 am with silent prayer in CEMPR. Total of 56 participants are live during the Online Workshop. The Facilitated Address was given by Prof. M. Manivannan, Chairperson, Faculty of Education & Controller of Examinations, TNOU.

The Inaugural Address by Prof. K.Parthasarathy, Hon'able Vice Chancellor. In the speech sir explains the steps taken by university to incorporate ICT in all activities of Tamil Nadu Open University.

Dr T Sampath Kumar, Syndicate Member, Assistant Professor (Senior Grade) in School of Education, Director, Centre for Industry- Institution Collaboration and Director of ICT Workshop delivered Welcome Address and briefing the Sessions in Workshop.

The first session on ICT Application in Admission, delivered with Power Point Presentation by P.Shanmugavelan, Assistant Professor in School of Science cum Director i/c, Admissions, explains the process and procedure of Online Application, ID generation, sending data to Material Development and Distribution Division. The Director, ICT Workshop issued Momentum to the Resource Person.

The second session delivered by D.Thirumal Raja, Assistant Professor in School of Social Science cum Assistant Controller of Examinations i/c, explains the Examination procedure – application, assignment marks, generation of Data base, publishing, printing and dispatching result; ways of revaluation in detail.

The third session – ICT Application in Certificate Section, delivered by Dr. Sumathi, Assistant Professor in School of Education cum Assistant Controller of Examinations i/c, explains the process of getting various Certificate, generation of Data base, publishing, printing and uploading result in detail. Mrs.K.Meenakshi, Assistant Registrar, Certificate Section also participated in the session. The Director, ICT Workshop issued Momentum to the Resource Person.

The fourth session delivered by Dr N. Saravana Kumar, Assistant Professor in School of Social Science cum Deputy Director i/c describes the roles and responsibilities of SSSD in receiving Assignments, solving Students' problems, acting as liaison between Regional center - Colleges – University and students. The Director, ICT Workshop issued Momentum to the Resource Person.

The fifth session - ICT Application in Material Development and Distribution Division, delivered by Mr.R.Vasudevan, Deputy Director, Material Development and Distribution Division explains the process of Sending books, solving the problems through phone, Whats App, E mail. The section is always ready to serve to the students regarding books and ID cards. The Director, ICT Workshop issued Momentum to the Resource Person.

The sixth session delivered by Ms. Renee Aarthi, Assistant Professor in School of Social Science cum Coordinator, Grievance Redressal Cell describes the roles and responsibilities of the Cell in receiving grievance, solving Students' problems, acting as liaison between Regional center - Colleges – University and students. The ways and means of complaint mechanism is explained in the session. The Director, ICT Workshop issued Momentum to the Resource Person.

Finally, The Director of ICT Workshop had presented the consolidated report.

The Vote of thanks delivered by Dr C. Barathi, Assistant Professor in School of Education.

Dr.P.Pandiavadivu, Associate Professor in School of Education delivered feed back of the workshop

Dr R.M Tamilselvan, Assistant Professor in School of Special Education and Rehabilitation

Mr. S.Selvakumar, Liazon Officer, Regional Centre, Dharmapuri. The effective and interactive Master of Ceremony delivered by Dr A S Arul Lawrence - Media Coordinator of ICT Workshop